

BUSAD 1090 Spreadsheet Applications

1 hour

Majors, Minors & Degrees:

Majors

Accounting (B.A., B.S.)

Business Administration (B.A., B.S.)

Economics (B.A., B.S.)

International Business (B.A.)

Sport Management (B.S.)

Majors (Adult)

Business Administration (B.S)

Departments/Programs:

Business (Adult Undergraduate)

Business, Accounting and Economics (Undergraduate)

Using spreadsheet software, students will be exposed to business files that meet professional standards and learn how to use the software as a tool to accomplish business goals. The following topics will be explored:

- Calculating data through formulas and functions
- Evaluating data
- Presenting information with charts
- Applying spreadsheet skills to business applications