

## BUSAD 1090 Spreadsheet Applications

1 hour

### Majors, Minors & Degrees:

#### **Majors**

Accounting (B.A., B.S.)  
Business Administration (B.A., B.S.)  
Economics (B.A., B.S.)  
International Business (B.A.)  
Sport Management (B.S.)

#### **Majors (Adult)**

Business Administration (B.S)

### Departments/Programs:

Business (Adult Undergraduate)  
Business, Accounting and Economics (Undergraduate)

Using spreadsheet software, students will be exposed to business files that meet professional standards and learn how to use the software as a tool to accomplish business goals. The following topics will be explored:

- Calculating data through formulas and functions
- Evaluating data
- Presenting information with charts
- Applying spreadsheet skills to business applications