Nebraska Wesleyan University

Professional Development (Adult Undergraduate)

Catalog

2013-2014

About the Program

The prefix of Professional Development (PRO) is used for a variety of courses within the Adult Undergraduate program. The Writer's Workshop, PRO 1, is a course required of the students in the Bachelor of Science in Business program. Six PRO courses fall under the category of Project Management, and a certificate in Project Management is available. Other PRO courses provide an opportunity for students to explore independent study or projects applicable to their studies and profession.

Majors, Minors & Degrees

Certificates

1. Project Management Certificate

Courses

PRO 001 The Writer's Workshop

1 hour

In The Writer's Workshop course, students increase their command of the commonly accepted standards and conventions of written English. Emphasis is upon sentence sense and structure, diction, usage, grammar, punctuation, capitalization, format, and mechanics. Writing will adhere to documentation style appropriate to the student's discipline, either APA or MLA.

PRO 201 Introduction to Project Management

2 hours

This course provides an introduction to the project management body of knowledge. It focuses on the project management framework (as described by the Project Management Institute), which outlines basic project management terms and concepts as well as the context for project management, and it provides an overview of the project management process groups and knowledge areas.

PRO 202 Practice Project Management 1

2 hours

This course, when combined with PRO 203, introduces foundational knowledge, skills and tools in each of the nine knowledge areas of project management outlined by the Project Management Institute. This course covers the following knowledge areas: Project Integration Management, Scope Management, Time Management, and Cost Management.

Prerequisite(s): PRO 201.

PRO 203 Practice Project Management 2

2 hours

This course, when combined with PRO 202, introduces foundational knowledge, skills and tools in each of the nine knowledge areas of project management outlined by the Project Management Institute. This course covers the following knowledge areas: Human Resource Management, Communication Management, Risk Management, Quality Management, and Procurement Management.

Prerequisite(s): PRO 201 Introduction to Project Management and PRO 202 Practice Project Management 1.

PRO 204 Exploring Tools for Project Management

2 hours

This course provides the student with the opportunity to explore tools that are available to a project manager. The class combines lab sessions for learning how to use Microsoft Office Project with seminar sessions in which students present tools that they have researched. Students also deepen their knowledge and understanding of a specific area of project management by reading and reporting on a project management textbook that is relevant to their field of interest.

Prerequisite(s): PRO 201 Introduction to Project Management, PRO 202 Practice Project Management 1, and PRO 203 Practice Project Management 2

PRO 205 Project Management Case Study

3 hours

This course provides the students with the opportunity to experience the rigors of a disciplined project management process by working on a project from initiation through closing. Students are assigned to teams and given a project to complete. They apply the knowledge, skills, tools and techniques that they learned in previous courses of the project management curriculum to complete the project.

Prerequisite(s): PRO 201 Introduction to Project Management, PRO 202 Practice Project Management 1, PRO 203 Practice Project Management 2, and PRO 204 Exploring Tools for Project Management.

PRO 206 Project Management Independent Study

1 hours

In this course students demonstrate and further develop their project management knowledge and skills by completing a small project in which they explore an area of project management that is relevant to their own life situation. They will identify a relevant project, create a combined charter and plan, implement the project and write a lessons learned report.

Prerequisite(s): PRO 201 Introduction to Project Management, PRO 202 Practice Project Management 1, and PRO 203 Practice Project Management 2

PRO 209 CAPM Exam Preparation

4 hours

This course builds on the foundational knowledge gained in the initial phases of the Project Management curriculum to further broaden and expand a students practice of Project Management in the context of preparing the student to sit for the Certified Associate in Project Management (CAPM).

PRO 221 Professional Communication

1 hour

This course includes experiences and instruction that promote professional communication. Content includes correct utilization of the American Psychological Association (APA) style, construction of professional papers and emails, and using common presentation software.

PRO 234 Health Care Ethics

3 hours

The course examines some of the prominent moral principles and systems of the western tradition from Aristotle to the present and how those principles are applied to issues in health care ethics. Some of the topics to be included are: organ transplants, rationing health care, euthanasia, and stem cell research.

PRO 239 PMP Exam Preparation

4 hours

This course builds on the foundational knowledge gained in the initial phases of the Project Management curriculum to further broaden and expand a students practice of Project Management in the context of preparing the student to sit for the Project Management Professional (PMP).

PRO 240 Management and Leadership in Health Care

4 hours

This course assumes the student possesses basic leadership and management skills, and further examines the role of the baccalaureate nurse as a manager in health care organizations. The roles of the nurse manager are analyzed for each of the management functions: planning, organizing, directing, and controlling. External factors influencing the nurse manager are also examined. Students are able to select their clinical experience in management from a variety of health care organizations and settings.

Prerequisite(s) or corequisite(s): NURS 231 Nursing Theories.

PRO 295 Independent Study

1-3 hours

This is a research course. The student initially meets with the advisor to select a faculty resource person to guide his or her work and assist in an advisory capacity. Independent study may not duplicate courses described in the catalog.

Prerequisite(s): Senior standing and permission of the program director.

PRO 296 Special Projects

1-3 hours

The course provides students the opportunity for a supervised, advanced-level project not included in any of the standard courses. The student initially meets with the advisor to select a faculty resource person to guide his or her project and assist in an advisory capacity.

Prerequisite(s): Senior standing and permission of the program director.