

**Course:**

**PRO 204 Exploring Tools for Project Management**

**2 hours**

**Majors, Minors & Degrees:**

**Majors (Adult)**

Bachelor of Science in Organizational Communication

**Certificates**

Project Management Certificate

**Departments/Programs:**

Professional Development (Adult Undergraduate)

This course provides the student with the opportunity to explore tools that are available to a project manager. The class combines lab sessions for learning how to use Microsoft Office Project with seminar sessions in which students present tools that they have researched. Students also deepen their knowledge and understanding of a specific area of project management by reading and reporting on a project management textbook that is relevant to their field of interest.

*Prerequisite(s): PRO 201 Introduction to Project Management, PRO 202 Practice Project Management 1, and PRO 203 Practice Project Management 2*